



# YARD DUTY AND SUPERVISION POLICY

## PARENTS AND STUDENTS

### PURPOSE

Hallam Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

Staff participate in Hallam Primary School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

### OBJECTIVE

To explain to Hallam Primary School parents/carers, staff and students the processes and procedures in place to support students diagnosed with asthma.

### POLICY

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school from 8:45am. After school, staff supervise the grounds from 3:30-3:45pm. Students on school grounds outside these times will **not** be supervised (unless they attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early, unless they attend the school's Breakfast Club from 8:30am, or stay late after school unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

Hallam Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

- Camps and Excursions
- First Aid
- Student Private Property.

School staff, parents and students are encouraged to speak to our Principal, Julie Macfarlane/Assistant Principal, Shirley Fletcher, if you have any concerns about potential risks at our school, or our duty of care obligations.

### REVIEW CYCLE AND EVALUATION

This policy was last updated in 2019 and is scheduled for review in 2020.

<b>Endorsed By</b>	<b>Hallam Primary School Council</b>
--------------------	--------------------------------------

<b>Endorsement Date</b>	<b>12.09.2019</b>
<b>Reviewed</b>	<b>2019</b>
<b>Responsible for Review</b>	<b>Principal</b>
<b>Next Review</b>	<b>2020</b>