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| Name | | Class | |
|-------------|--|--------------|--|



2025
Year 1 / 2
Parent Information Booklet

2025 YEAR 1/2 STAFF

| | | |
|--|-------------|--|
| 12A | Room 1 | Ms Claire Teo |
| 12B | Room 3 | Mrs Celeste Mui & Mrs Meaghan Crawford |
| 12C | Room 4 | Mrs Rehka Sunkhara Chandan |
| 12D | Room 5 | Mrs Nadine White & Mrs Dianne Burns |
| 12E | Room 9 | Ms Sara Ong |
| Intervention | STEM Centre | Mrs Lynda Morgan (MiniLit) |
| <p>Mrs Nadine White (Team Leader) Mrs Razia Mouradi (Multi-Cultural Education Aide) Mrs Kathryn Sands (Education Support Aide) Mrs Ashani Rodrigo (Education Support Aide) Ms Mikayla Morgan (Education Support Aide)</p> | | |

PROGRAM TIMETABLE

Further information about each of these programs can be found towards the end of this booklet.

| | PHYSICAL EDUCATION | STEM PROGRAM | ARTS - VISUAL | ARTS - PERFORMANCE |
|------------------|---------------------------|---------------------|----------------------|---------------------------|
| Monday | 12D,12C | 12D,12C | 12A,12E | 12E, 12B |
| Tuesday | | | | |
| Wednesday | 12A, 12E | 12A, 12B,12E | 12C, 12B, 12D | 12A,12C, 12D |
| Thursday | 12B | | | |
| Friday | | | | |

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SPECIALISTS

- Mrs Eliza Britten** (Physical Education)
- Ms Robyn Unthank** (STEM program)
- Mrs Cheryl King** (Arts - Visual)
- Mrs Amanda Conder** (Arts – Performance)
- Mrs Kathy Van Eck** (Kitchen program)
- Ms Deanne Ashton-Smith** (Garden program)

BEFORE SCHOOL

Gates are opened at 8:30am for students to attend Breakfast Club. Parents/Carers are reminded that **Yard Duty and First Aid teachers are rostered on from 8:45AM**. Prior to this, staff are arriving at school, attending meetings, preparing for the day, and undertaking administrative tasks. They are not out in the school grounds where a student might get into difficulties or be injured.

SCHOOL TIMES



Students are encouraged to be at school by 8:45am for a 9:00am start. **After 9:00am, late students must be signed in at the office by their parent/guardian before going to their classroom.** School concludes at 3:30pm. Parents/Guardians are advised to pick their child up between 3:30-3:45pm.

| | |
|-------------------|------------------------|
| 9.00am – 11.00am | Morning session |
| 11.00am – 11.30am | Recess |
| 11.30am – 1.30pm | Middle session |
| 1.30pm – 1.40pm | Lunch in the classroom |
| 1.40pm – 2.30pm | Lunchtime |
| 2.30pm – 3.30pm | Afternoon session |
| 3.30pm | Dismissal |

ATTENDANCE

Daily school attendance is important for all children and young people to succeed academically, and to ensure they do not fall behind socially or developmentally. Children and young people who regularly attend school and complete Year 12 or an equivalent qualification have better health outcomes, better employment outcomes, and higher incomes across their lives. It is important that children develop habits of punctuality and regular attendance from an early age.



- Regular, on-time attendance is essential for all students.
- Late arrivals can cause increased anxiety and mean your child misses out on settling into the daily routine with the rest of the class.
- Allow extra time for travel to school in the mornings to avoid a disruptive, late arrival.
- A parent/carer is required by the Department of Education to provide a written explanation for their child's absence/s from school. If your child is absent, please notify the school via Compass, or send a written note or medical certificate when they return, explaining the absence.
- Absences for birthdays, shopping, meeting family/friends at the airport are unauthorised absences from school.
- Staff closely monitor school attendance and keep Student Wellbeing personnel informed.

Department of Education Attendance Policy: In accordance with the Education and Training Reform Act 2006, schooling is compulsory for children and young people aged from 6-17 years unless an exemption has been granted. Parents/guardians must enrol a child of compulsory school age at a registered school and ensure the child attends school at all times when the school is open for instruction. Schools must maintain attendance records, identify and follow up unexplained absences, and develop policies to support and maintain attendance. Further information regarding the Department of Education Attendance Policy can be found at <https://www2.education.vic.gov.au/pal/attendance/policy>

If you have any Student Wellbeing concerns, please contact Shirley Fletcher, Assistant Principal/Wellbeing on 9703 1536.

SCHOOL LUNCHES AND SNACKS

Hallam PS is a healthy eating school, and we encourage our students to bring healthy foods for snack and lunch such as -



Snack ideas

- cut up fruit
- vegetable sticks
- cherry tomatoes
- cheese
- yoghurt

Lunch ideas

- sandwich
- wrap
- mini quiches
- vegetable slices

We have a strict 'no-sharing food' policy at Hallam PS, as some of our students have severe allergies or restricted diets. Students require a drink bottle filled with water at school. Water is good for hydration and easily cleaned up if spilt. Juices and cordial should not be sent in drink bottles.

**Lollies found at school will be confiscated and returned to the student/parent at the end of the school day.



It is essential that students brush their teeth every day before school.

What you can do to help maintain healthy teeth:

- ✓ Choose fresh fruit over dried fruit, as dried fruit will leave a sticky residue on your teeth and can contribute to tooth decay.
- ✓ Drink fluoridated tap water and plain milk instead of soft drinks, juice or cordial.
- ✓ Limit sweet drinks, including fruit juices (even if diluted, fruit juice contains natural sugars which can lead to tooth decay).
- ✓ Brush teeth twice a day to remove plaque and prevent tooth decay and gum disease.



✓ BREAKFAST CLUB



Breakfast Club operates every morning from 8:30am in our Hall and is co-ordinated by Mrs Charlotte Cox. Students may choose from a variety of options including cereal, toast, spaghetti and fruit. All Hallam PS students are welcome to come to Breakfast Club.

PERSONAL ITEMS

Please ensure all items are clearly named so that we are able to return them promptly. Un-named items are placed in Lost Property located near the Administration Office in Building A.

Please ensure students do not bring items of value to school. Hallam Primary School is unable to take responsibility for these items as they are not covered by insurance.

UNIFORM

All students are required to be in full School Council-approved uniform daily. This includes a broad brimmed bottle-green hat during Term 1 and Term 4, consistent with our SunSmart policy.

SHOES: Shoes must be plain black or white only and cover the toes:

| | | | |
|---|---|---|--|
|  plain black runners |  plain white runners |  black school shoes |  black school shoes |
|---|---|---|--|

HAT

Bottle green, wide brim hat **ONLY**

| | | |
|--|---|---|
|  bottle green, wide brim |  no bucket hats |  no legionnaires hats |
|--|---|---|

CLOTHING

Bottle green and gold, items do not need to have the school logo:

| | | | |
|---|---|---|--|
|  tunic / detachable skirt <u>Only available at PSW</u> |  green windcheater |  green jacket (no hood) |  black leggings can be worn under a dress |
|---|---|---|--|

| | | | |
|---|---|--|---|
|   <p>gold polo t-shirt long or short sleeves</p> |   <p>green tracksuit pants</p> |   <p>green shorts or PSW skort (TARGET skort is NOT acceptable)</p> |   <p>school dress <u>Only available at PSW</u></p> |
|---|---|--|---|

| | | | |
|---|---|---|--|
|   <p>yellow t-shirt without a collar</p> |   <p>windcheaters with hoods</p> |   <p>skirts</p> |   <p>green gingham school dress</p> |
|---|---|---|--|

- Socks, headbands, scrunchies and ribbons are to be white, yellow or bottle green. Leggings/tights are to be bottle green or black.
- Religious headwear must be bottle green, yellow or white.
- A watch, and one pair of plain stud earrings or sleepers worn in the ears is the only acceptable jewellery.
- Extreme hair colors (e.g., green, pink or purple rinses) and/or extreme hairstyles (e.g., spikes, shaved shapes) are not permitted.
- Nail polish and cosmetics are not to be worn at school.
- Bottle green, broad-brimmed hats, consistent with our SunSmart policy, must be worn outside in Terms 1 and 4. Legionnaire hats and bucket hats are not permitted. Hats are not to be worn inside.



Our full School Council-approved Uniform policy is available on the school website.

CURRICULUM

All programs are based on the Victorian Curriculum F–10 Version 2.0. Information about the curriculum can be found at [Victorian Curriculum F–10 Version 2.0 \(vcaa.vic.edu.au\)](http://vcaa.vic.edu.au)

Year 1 and 2 students are taught and assessed on the following areas across two years:

| | | |
|--|---|---|
| English | Mathematics | Health and Physical Education |
| <ul style="list-style-type: none"> - Reading and Viewing - Writing - Speaking and Listening | <ul style="list-style-type: none"> - Number - Algebra - Measurement - Space - Statistics | <ul style="list-style-type: none"> - Movement and Physical Activity - Personal, Social and Community Health |
| The Arts | Technologies | The Humanities |
| <ul style="list-style-type: none"> - Dance - Drama - Music - Visual Arts - Media Arts | <ul style="list-style-type: none"> - Design and Technologies - Digital Technologies | <ul style="list-style-type: none"> - Geography - History |
| Personal and Social Capability | Language other than English (LOTE) Auslan | Science |
| Critical and Creating Thinking | Ethical Capability | Intercultural Capability |

KITCHEN GARDEN PROGRAM (Semester 2)

Stephanie Alexander, well-known chef and food writer, wants children to learn how to grow and eat healthy food every day of their lives. Hallam Primary School began working in partnership with the Stephanie Alexander Kitchen Garden Foundation many years ago, and we have our own garden and student kitchen to provide this exciting experience for your child.

In Semester 2, each fortnight the Year 1/2 classes participate in a 50-minute Garden session in the school garden. The students work with our garden specialist, Deanne Aston-Smith, digging, weeding, planting, propagating and harvesting. Students also participate in Kitchen sessions fortnightly in our student kitchen. Our kitchen specialist, Kathy Van Eck, organises this program in consultation with our teachers, and the prepared meal is shared.

Reference: www.kitchengardenfoundation.org.au



LANGUAGES OTHER THAN ENGLISH (LOTE) : AUSLAN

Students will learn to communicate using **A**ustralian **S**ign **L**anguage (Auslan). Auslan relies on a combination of hand shapes, movements and facial expressions to deliver messages.

INFORMATION AND COMMUNICATION TECHNOLOGIES

Classrooms are equipped with an interactive screen and iPads and laptops are available for student use. These devices support literacy, numeracy and other curriculum areas. Students can have access based on signed parental consent. Access to our network requires students and parents/carers signing the Hallam Primary School Internet Protocol. Fees may be charged for students' access to some online learning programs, such as Mathletics and Reading Eggs. For hygiene reasons, each student requires a personal headset to use with computers.

READING

Students are expected to read their take-home readers **at least** 5 times a week and have the reading diary signed by an adult. Students will change their take-home readers Monday, Wednesday and Friday. Repeated reading of the same text allows students to develop fluency and comprehension.

SPELLING/HANDWRITING

Students learn the 45 speech sounds made by the 70 basic written codes in the English language. They practise blending these to read words and are explicitly taught to make the sound-symbol connection when writing. Students participate in clinical sessions teaching correct pencil grip and correct letter formation.

LIBRARY

Borrowing from the library occurs on Thursday. Borrowed library books need to be stored in a library bag to prevent damage from leaking drink bottles or food in the school bag. Students will be unable to borrow a new book until they have returned their borrowed book.

HOMEWORK

Homework will be distributed on Mondays. Students are expected to return their completed homework by the end of every fortnight to the class teacher.

STUDENT-PARENT-TEACHER CONFERENCE

Two formal conference times will be offered with your child's class teacher during the year. This will provide an opportunity for the student, parent/s and the teacher to discuss progress and learning goals. Outside of these times, if you would like to discuss any concerns you may have, please don't hesitate to make an appointment with your child's teacher at a mutually suitable time.

ASSEMBLIES

A school assembly is held on Friday at 3pm in the hall. The assembly includes notes and reports from the Student Leadership Team, Principal and staff. Parents and carers are welcome to attend. 'Worker of the Week' awards are presented at the assembly.

CELEBRATIONS AT SCHOOL

Birthdays will be acknowledged and celebrated in the classroom. Students are unable to bring any food including cakes, lollies or chocolate to school to share with their friends as many students have food allergies or follow specific diets.

EVENTS/ACTIVITIES

Special events and fundraising activities will be scheduled throughout the year. Notices and permission forms can be accessed via the Compass app. Payments can also be made on Compass or at the school office.

All notices have a due date and time so that bookings can be finalised. Payments brought after the due time and date cannot be accepted, and students will then be unable to participate in the activity.

CSEF (Camps, Sports and Excursions Fund): Parents/carers who hold a current Centrelink Health Care card or Pensioner Concession Card are eligible to apply for CSEF. Funds are paid directly to schools and can be used for students to attend camps, sports and excursions. Parents may then tick the CSEF box on Compass when payment for one of the activities is required. Please speak to the admin staff in the school office for further information.

COMMUNICATION

Communication with teachers: If you need to speak to your child's teacher, please arrange an appointment before or after school. Teachers are unable to discuss issues with you during lining-up time or once classes have commenced as they have a Duty of Care to the supervision of their students.

Communication with school: Please notify the office if your address or contact phone numbers change. It is important that teachers can contact a parent or carer at any time during the day in the event of an accident or illness at school.

Compass: Please use the Compass app to receive notifications about school events, submit absence notes and make payments online.

Newsletter: The *Hallam Happenings* is available via the Hallam PS website. It provides comprehensive information about school news and events.

Website: Information regarding school programs and notices is available on the school website at: <http://hallam-ps.vic.edu.au>.

Most of the website can be translated by selecting the appropriate language through Google Translate on the Home Page.

School Sign: Information regarding events is displayed on the LED sign at the front of the school.

CHILD SAFE STANDARDS

Hallam Primary School is committed to the safety and wellbeing of children and young people. Our school community recognises the importance of, and responsibility for, ensuring our school is a safe, inclusive and enriching environment that respects and fosters the dignity and self-esteem of children and young people, and enables them to thrive through their learning and development. The Child Safe Standards are compulsory standards for all organisations that provide services to children. The VRQA and DE are responsible for ensuring that schools are compliant with the Child Safe Standards. During the 2024 school review, Hallam Primary School demonstrated compliance with the required Standards. Our website contains further information regarding our Child Safe Policies and Child Safe Code of Conduct. Hallam Primary School is again scheduled for review in 2027.

Parents/carers are advised, and should be aware, of their responsibilities in relation to the Child Safe Standards and refrain from taking photos that include other children or approaching students in the playground. You are asked to respect the privacy of others and the requirements in relation to the Child Safe Standards at Hallam Primary School.

Health and Physical Education



The Health and Physical Education Program consists of a 60-minute specialist session each week, and regular 1/2 Sport fitness-based sessions undertaken by the classroom teachers. The Physical Education lessons aim to develop students' skills across areas of Fundamental Movement Skills (E.g. running, overarm throw, catching, kicking and forehand strike), co-operative team games, ball handling skills, Gymnastics, Dance, Athletics, Soccer, Basketball, Hockey, inclusive fun games, physical fitness and sport education.

Students participate in a variety of activities, drills and games, and full participation is always encouraged. The students are also encouraged to develop qualities of good sportsmanship such as fair play and teamwork.

School hats are compulsory during Terms 1 and 4, and it is recommended that students wear appropriate footwear. Students are also expected to bring a drink bottle (water only) to all Physical Education sessions.

In addition to lessons, students will be given opportunities to participate in a variety of sports clinics, a swimming program (Big Fish Little Fish) and whole school sports events such as the Colour Fun Run and Hallam Sports Day. Dates and information for these programs will be distributed at relevant times throughout the year.

As a part of Health education students will take part in regular Resilience, Rights and Respectful Relationships wellbeing sessions within the classroom. These sessions will focus on concepts such as emotional literacy, respect, identity, cultural and personal strengths, gender norms and stereotypes, positive gender relations, positive coping, help seeking and stress management.

Mrs Eliza Britten

Physical Education Program Coordinator

The Arts 2025

In the Victorian Curriculum 2.0, the Arts includes Dance, Drama, Music, Media Arts and Visual Arts. Students from Prep to Year 6 attend one 60-minute session each week.

Visual Arts

During Visual Arts, students will learn the basic elements of art, line, shape, colour, form, texture, space and value. They will explore these elements as they create artworks within four exciting topics: Entertainment, Engineering, Explorers, and Endangered. Students will take part in activities such as drawing, painting, sculpture, collage, printing, construction and digital art, to improve their skills and express their creativity. Students will also explore design principles, including balance, contrast, emphasis, movement, pattern, rhythm, and unity. This knowledge will help them make better choices in their artwork and think critically about what they create.

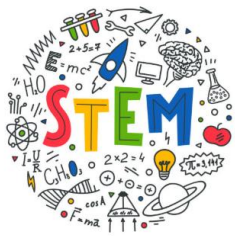
Students will also study the rich arts and traditions of different histories and cultures including Australian Aboriginal and Torres Strait Islander cultures. They will learn about the unique ways these communities tell stories through their art.

The Visual Arts help students become confident and creative individuals who enrich our Australian society.



Mrs. Cheryl King

Visual Arts teacher



STEM (Science, Technology, Engineering and Mathematic)

Students from Prep to Year 6 will take part in a one-hour STEM lesson each week. These lessons create connections between Science, Technology, Engineering, and Mathematics, expanding students' vocabulary and knowledge.

Throughout the year, students will develop key skills in experimentation, observation, and teamwork. Lessons will focus on 'Science as a Human Endeavour' and foster the development of 'Science Inquiry Skills.' Students will explore the four core Science strands: **Biological, Earth and Space, Chemical, and Physical sciences**. They will have the opportunity to investigate Living Things, Organisms, Geography, the Properties of Materials, and Energy.

The Digital Technologies curriculum – including Data and Information, Creating Digital Solutions, and Digital Systems – will be embedded into each unit. Students at each year level will use various digital tools such as 3D Printing, Green Screen, Prime VR, iPads with AR apps, Google Apps for Education, and LEGO kits. They will also explore coding and programming through software like Scratch and Scratch Jr. Students will operate robots like Bee-Bots, Dot and Dash, NAO and other related programs.

Term 1: *Biological Science* - 1/2 students will explore how plants and animals have observable features that can be used to group them in different ways.

Term 2: *Earth and Space Science* -1/2 students will examine how taking care of Earth's water, land and air involves consideration of reducing, re-using and recycling materials to conserve Earth's resources.

Term 3: *Chemical Science* -1/2 students will investigate how objects can be made of one or more different materials; these materials have observable properties.

Term 4: *Physical Science* -1/2 students will learn how sound can make materials vibrate and vibrating materials can make sound; different actions can be used to produce sounds of varying pitch and sound.

The STEM lesson format follows the school's instructional design process:

- **Introduction** – Engaging with imagery, video clips, instructions, and demonstrations
- **Embedded Learning** – Hands-on activities, experiments, engineering tasks, and observations
- **Reflection** – Discussion and evaluation of findings

Through their participation in regular STEM lessons, we aim for our students to:

- Develop an interest in, and understanding of, the world around them
- Engage in thoughtful discussions about Science, Technology, Engineering, and Mathematics
- Identify questions, conduct investigations, and draw evidence-based conclusions
- Make informed decisions regarding the environment and their health and wellbeing
- Follow the Engineering Design Process (Ask, Brainstorm, Plan, Build, Experiment, Improve)
- Develop the ability to effectively utilize technology

At Home:

For extra practice at home, students can explore the following fun and educational resources:

[ABCya Science Games](#)
[Code.org](#)

[PBS Kids Science Games](#)
[PBS Kids Engineering Games](#)

Miss Robyn Unthank
STEM Teacher

PERFORMING ARTS

Amanda Conder

Students in Prep to Year 6 participate in a one-hour Performing Arts session each week encompassing Music, Drama and Dance. In the Performing Arts Program, the aim is to nurture every student's interest, knowledge and creativity in a fun and supportive environment.

Music Education is fundamental to the learning of every individual, as music is a language that integrates in all cultures and societies. The aim is to stimulate, develop and maintain an interest in, and a love of, music. Music develops students' imaginations, builds self-confidence, self-awareness and strengthens interpersonal skills. Students participate in the interactive Bushfire Press Music Room Program. The Year 3 – 6 students learn the recorder and participate in the IJAM Black Belt Recorder and Ukulele Programs.

Students actively use movement, gesture, dance, voice and language, taking on roles to explore and depict real and imagined worlds. Props, puppets, music, percussion instruments and costumes are used to enhance dramatic performances. Students create meaning as drama makers, performers and audiences as they enjoy and analyse their own and others' stories and points of view.

Dance supports physical, social, and emotional development. It enhances coordination, balance, and gross motor skills while encouraging creativity and self-expression. Dance also fosters teamwork and cooperation as students learn to move in sync with others. They explore different dance styles and build cultural awareness and appreciation. Through structured choreography and improvisation, children develop confidence, resilience, and the ability to follow sequences.

